

## **STATEMENTS OF**

### **SCOPE OF RESPONSIBILITIES OF THE CHAIRMAN OF THE BOARD**

The responsibilities of the chairman include but not limited to the following:

- a) Ensuring that:
  - (i) all directors are properly briefed on issues arising at board meetings;
  - (ii) all directors receive adequate information, which must be complete and reliable, in a timely manner;
  - (iii) the Board works effectively, discharges its responsibilities and discusses all key issues in a timely manner;
  - (iv) the chief executive officer or the company secretary, on his behalf, settles and approves the agenda for board meetings taking into account, where appropriate, any matters proposed by the other directors for inclusion in the agenda; and
  - (v) corporate governance practices and procedures are established.
- b) To be the guardian of the Board's decision-making process;
- c) Providing leadership for the Board; and
- d) Encouraging that all directors make a full and active contribution to the Board's affairs and take the lead to ensure that the Board acts in the best interests of the Company.